



DEFENSE LOGISTICS AGENCY
DISTRIBUTION SUSQUEHANNA
2001 MISSION DRIVE
NEW CUMBERLAND, PENNSYLVANIA 17070-5010

MEMORANDUM OF AUTHORIZATION

SUBJECT: Family Member/Same-Sex Domestic Partner Authorization to use Morale, Welfare and Recreation (MWR) Facilities at DLA Installation Support, _____ .

Reference: Enclosure 4 (Authorized Patronage of Military MWR Programs), Change 1, dated May 6 2011, Department of Defense Instruction 1015.10, Military Morale, Welfare and Recreation (MWR) Programs

This memorandum authorizes _____ , family member/same-sex domestic partner of (Employee) _____ , Organization _____
 Duty telephone _____ To use the MWR facilities for NTE 1 year from the date of this memorandum without regard to guest fee; however, membership and other applicable user fees apply.

As a family member/same-sex domestic partner of an authorized user, you are hereby given access to local DLA MWR facilities only as capacity warrants. You are required to show your identification card along with this signed memorandum to a staff member upon entry into a recreation facility. You are not authorized to sponsor guests.

In order for the sponsored individual to gain access to the installation during the time period this memorandum is in effect, both the employee and sponsored individual must first provide a signed copy of this memorandum to the local DLA Security & Emergency Services Pass & ID office.

 Signature of Site Director

 Date

A. For purposes of this MWR access authorization, **Same-Sex Domestic Partner** is a person in a domestic partnership with an employee or annuitant of the same sex. The term “domestic partnership” is defined as a committed relationship between two adults, of the same sex, in which the partners:

- (1) Are each other’s sole domestic partner and intend to remain so indefinitely;
- (2) Have a common residence, and intend to continue the arrangement indefinitely;
- (3) Are at least 18 years of age and mentally competent to consent to a contract;
- (4) Share responsibility for a significant measure of each other’s financial obligations;
- (5) Are not married to anyone else;
- (6) Are not a domestic partner of anyone else;
- (7) Are not related in a way that , if they were of opposite sex, would prohibit legal marriage in the State in which they reside.

B. **Family member** means an individual with any of the following relationships to the employee:

- (1) Spouse and parents thereof;
- (2) Sons and daughters, and spouses thereof;
- (3) Parents and spouses thereof;
- (4) Brother and sisters, and spouses thereof;
- (5) Grandparents and grandchildren, and spouses thereof;
- (6) Domestic partner and parents thereof, including domestic partners of any individual in 2-5 of this definition, and include the domestic partner’s family members as stated in 2-5 and their domestic partners;
- (7) Any individual related to blood or affinity whose close association with the employee is the equivalent of a family relationship.

I certify that the person named in the memorandum is a domestic partner/family member. I affirm this statement to be true and correct. I understand that willful falsification will result in loss of privilege for my family member/partner.

 Printed Name of Sponsor

 Signature of Sponsor

 Date